Steps to Certification & Licensure as a Certified Registered Nurse Anesthetist

**If your prerogative is to work as fast as possible / get a temporary certificate, call your state BON to find out what exactly can be submitted early to make things move quickly**

1) Before graduation
   a. Visit State AZ Board of Nursing website - [https://www.azbn.gov/](https://www.azbn.gov/) and begin application
   b. Register and pay for the National certification exam – $995
      i. Website - [https://www.nbcrna.com/](https://www.nbcrna.com/)
      ii. Log in with same credentials for SEE exam.
      iii. Review the NCE exam outline - [https://www.nbcrna.com/exams/unc-resources](https://www.nbcrna.com/exams/ncresources)
      iv. U of A will send your info to NBCRNA upon graduation
   c. Get fingerprinted per BON instructions
   d. If applying for licensure outside of AZ, find out if the BON requires a form/specific type of letter from the CON. Provide this form to OSSCE ([advanced@nursing.arizona.edu](mailto:advanced@nursing.arizona.edu)) or in person to Room 112 by the date of Convocation.

2) After graduation
   a. You will receive an email from NBCRNA titled “NCE Exam Eligibility Notification”
      i. Follow instructions in email to schedule exam at Pearson center
         1. Do this ASAP – AZ spots very limited
   b. U of A will send a letter to the AZBON or complete any received forms for outside of AZ
   c. Send your official transcripts to your state BON through UAccess

3) After passing boards (yay!)
   a. NBCRNA will mail you your national license certification card
      i. Photocopy this card and send it to BON with your paper application, check, and fingerprinting cards to your state board of nursing per their instructions

4) Check on application status
   a. Go to [www.azbn.gov](http://www.azbn.gov) go to License Verification

CRNA Program Administrator Contact Information
   • Dr. Kristie Hoch – kristiehoch@email.arizona.edu