

## **Steps to Certification & Licensure as a Certified Registered Nurse Anesthetist**

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- 1) Before graduation
  - a. Visit State of Arizona Board of Nursing (BON) website - <https://www.azbn.gov/> and begin application
  - b. Register and pay for the National certification exam – \$995
    - i. Website - <https://www.nbcna.com/>
    - ii. Log in with same credentials for SEE exam.
    - iii. Review the NCE exam outline - <https://www.nbcna.com/exams/nce-resources>
    - iv. UArizona will send your info to NBCRNA upon graduation. It cannot be sent prior to the day your degree is conferred.
  - c. Get fingerprinted per BON instructions
  - d. If applying for licensure **outside** of Arizona, find out if the BON for that state requires a form/specific type of letter from the College of Nursing. Provide this form to OSSA ([advanced@nursing.arizona.edu](mailto:advanced@nursing.arizona.edu)) or in person to Room 112 by the date of Convocation.
- 2) After graduation
  - a. You will receive an email from NBCRNA titled “NCE Exam Eligibility Notification”
    - i. Follow instructions in email to schedule exam at Pearson center
      1. Do this ASAP – Arizona spots can be limited
  - b. UArizona will send any forms for outside of AZ
  - c. Send your official transcripts to your state BON through UAccess
- 3) After passing boards (Bravo!)
  - a. NBCRNA will mail you your national license certification card
    - i. Photocopy this card and send it to BON with your paper application, check, and fingerprinting cards to your state board of nursing per their instructions
- 4) Check on application status
  - a. Go to [www.azbn.gov](http://www.azbn.gov) go to License Verification

### **CRNA Program Administrator Contact Information**

- Dr. Kristie Hoch – [kristiehoch@arizona.edu](mailto:kristiehoch@arizona.edu)