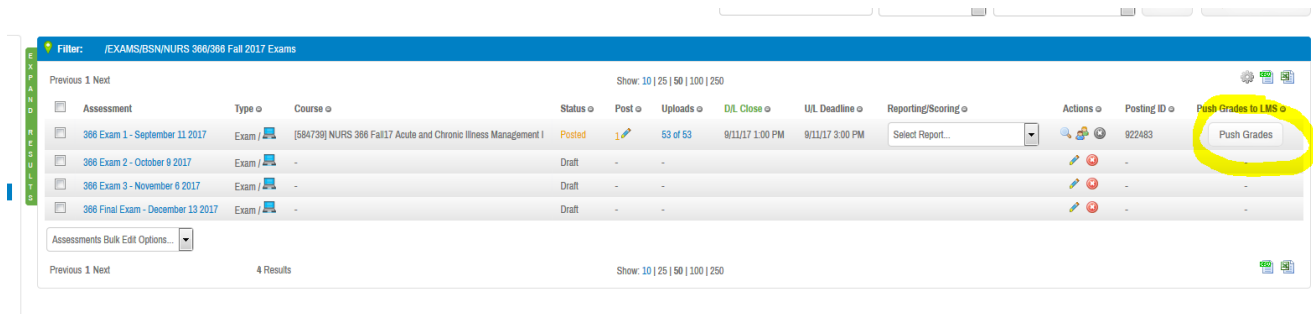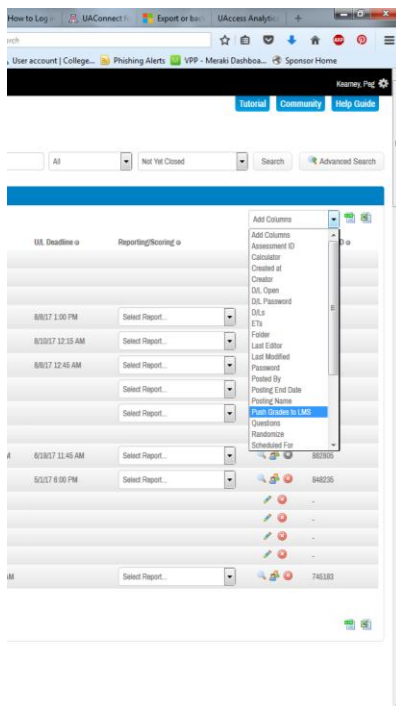Pushing Grades from ExamSoft to D2L

1. Login to both ExamSoft and D2L in two separate tabs of your browser
2. Locate your Exam or Quiz under the Assessment tab in ExamSoft
3. Ensure that the points value of the exam matches the points value of the grade item in D2L
   a. If it does not match, adjust your D2L grade item accordingly
4. Click the Push Grades button next to the Exam or Quiz you want to export to D2L

   a. If you do not see the Push Grades button, click on the gearwheel in the right side of the pane, next to the Excel icons, and select Add Column, Push Grades to LMS:

5. You will get a popup that looks like this:

Select Grade Column

Exam:	366 Exam 1 - September 11 2017
Course:	NURS 366 Fall17 Acute and Chronic Illness Management I, Course ID: 584739
Posting:	366 Exam 1 - September 11 2017
Select Grade Column:	[▼] *Columns that do not currently have grades

OR

Create a New Column:	[ ]

AND

Select Score Type:	Percentage ▼

6. Click the drop down to select the grade item in D2L where you want to export the grades:

Select Grade Column

Exam:	366 Exam 1 - September 11 2017
Course:	NURS 366 Fall17 Acute and Chronic Illness Management I, Course ID: 584739
Posting:	366 Exam 1 - September 11 2017
Select Grade Column:	[	▼]

Clinical Skills Testing (Wound)
Exam 1
Exam 2
Exam 3
Final Exam
Kaplan integrated Exams-Geriatric
Kaplan integrated Exams-Pediatric

OR

Create a New Column:	

AND

Select Score Type:	

7. Change the Score Type to Points

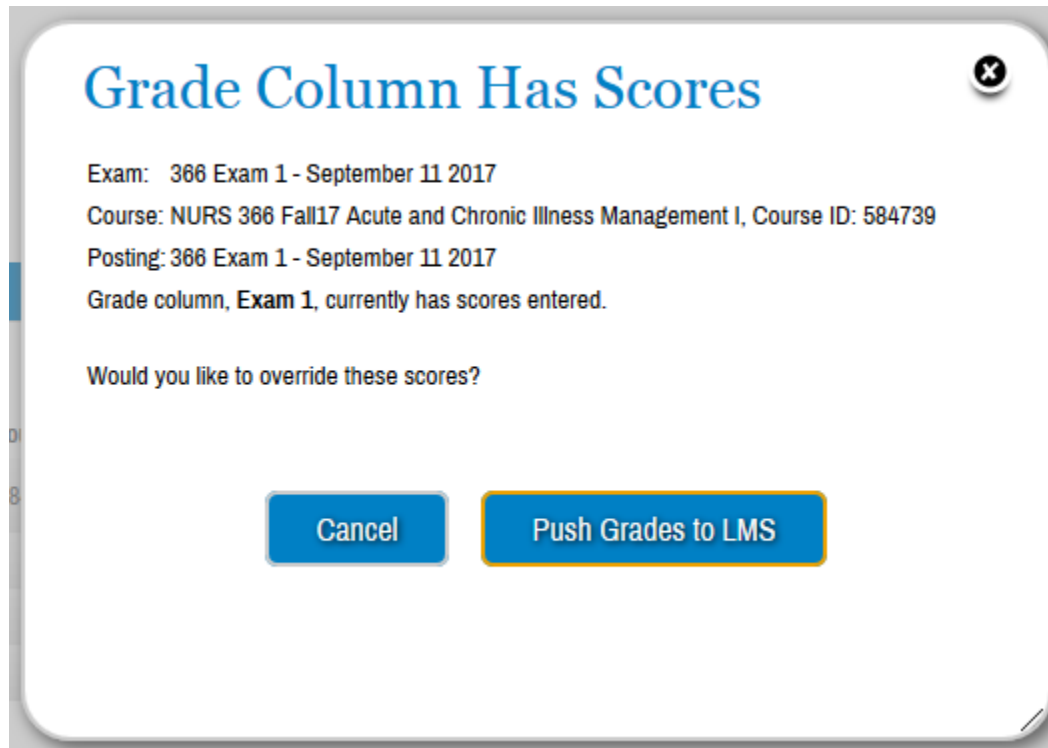8. Scroll down and click Send Grades to LMS.

9. You will receive a warning that the Grade Column Has Scores. This is detecting the 0's populated in the grade column in D2L as a score. Go ahead and select Push Grades to LMS

Grade Column Has Scores

Exam: 366 Exam 1 - September 11 2017

Course: NURS 366 Fall17 Acute and Chronic Illness Management I, Course ID: 584739

Posting: 366 Exam 1 - September 11 2017

Grade column, **Exam 1**, currently has scores entered.

Would you like to override these scores?

Cancel   Push Grades to LMS

10. You should get a confirmation screen. The scores post immediately.

Confirmation

The grades were successfully sent to the selected LMS grade column. You can review them in your LMS system now.

Close