




Academic Success Coach's Tip for Success

How to Turn the PPT into Cornell Notes

Name 2 important study strategies



Two important concepts for successful learning and memory retention:
Spaced Review
 • Space out study and review over time
 • Add review the forgetting curve
 • Build neural pathways
 • Consolidate material
Retrieval Practice
 • Self-quizzing
 • Builds stronger neural connections
 • Identifies what you don't know

Spaced review is engaging with the material over time - multiple points of contact over time!

Take hand-written notes.

How to prep PPT slides before class?

Successful study strategies begin before class:
 Print off the module objectives!

1) PPT Slides
 a. Print off PPT with 3 slides per page including lines for notes.
 b. Note any objectives or outcomes (also check on D2L, course syllabus, module)
 c. Quickly read over slides and make note of any questions
 d. Notice any new vocabulary and jot it down on a vocabulary list.

Circle objective #, use red ink, right margin (3)

In left margin next to question, place a check mark when you answer correctly upon self-quizzing.

What are 3 key study strategies?

Key Points for Successful Study Strategies

1. Prepare to learn (pre-read, review PPTs, vocab list, etc.)
2. Actively engage in reading and learning through utilizing several methods of learning: active reading with note-taking, watching videos, creating concept maps, listen to audio, and group study sessions
3. Include: retrieval practice, spaced review, dual coding, interleaving, concrete examples, and elaboration

- 1) To self-quiz, simply cover page with a blank sheet of paper.
- 2) Slide the paper down just enough to reveal the question.
- 3) Answer the question.
- 4) Slide paper down to check answer.
- 5) Mark with a check mark if correct.

Print the PPT:

- Three slides to a page
- Double-sided is fine

Prepare the PPT before class:

- Read through the PPT and turn each slide into a question(s).
- Write the question(s) above the slide.
- Preparing the slides in this way gives you the first exposure to the material. It provides an overview and context for knowing what information may be important, helps to generate questions and curiosity, and provides exposure to new vocabulary.
- You can now cover the page with a blank paper. Slide the paper down to reveal the question and use to self-quiz yourself (just like Cornell notes).

Taking lecture notes:

- Use the prepared PPT to take hand-written notes during the lecture.

Additional Tips

- Use one color ink for lecture notes.
- Select a different color ink to add notes from the textbook. Include page number.
- When a slide addresses an objective, write the number of the objective in the right-hand margin and circle with a red pen. This will help you find the answers to your objectives more quickly.

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