



Pediatric Nurse Practitioner Primary Care (PNP-PC) Clinical Guidelines

Goal: Maximize the student clinical learning experience each semester.

Scope of Practice:

Primary Care Pediatric Nurse Practitioner (PNP) specialty may provide care only to patients from newborn to 21 years of age.

General Guidelines:

All clinical rotations must be in an outpatient setting. A total of a minimum of 720 direct patient care hours are required. **Required minimum direct patient hours** in an approved clinical setting per semester:

- Spring Semester – 180 hours
- Summer Semester – 180 hours
- Fall Semester – 360 hours

Preceptor Requirements:

PNP students must have a clinical rotation with at least one PNP preceptor during their program of study (180 hours minimum) and students may not exclusively precept with Pediatricians.

The following providers are approved as preceptors in the PNP program:

- Pediatricians
- PNPs
- FNP's who exclusively work with pediatric patients.

What is an appropriate site?

Pediatric Primary care offices are the ideal site for PNP students.

Are there any specific requirements?

PNP students cannot have the same preceptor/clinical site for more than 2 semesters.

PNP students may use a previous preceptor/clinical site (180 hours maximum) in their Fall clinical residency rotation with prior approval from PNP specialty coordinator.

Other tips related to PNP clinical placement:

- **Professional Networking**
Join your local Nurse Practitioner organization or National Association of Pediatric Nurse Practitioners (NAPNAP) to network with potential preceptors.

What do I do when I find a preceptor?

It is best to check in with your Clinical Placement Coordinator to verify if the preceptor is already in our database and if there is an existing contract with the site.

Preceptor Information Form

When you find a preceptor that meets all of the requirements mentioned above, the next step is to send your preceptor the preceptor information link. You can find this link on the College of Nursing (CON) website under Student Resources/DNP Program /Clinical Placements. Let your preceptor know that the form only takes 1-2 minutes to complete and will ask them to upload their CV. An office manager or assistant can complete this form for them.

<https://www.jotformpro.com/form/51595309474968>

Contracts

1. If your Clinical Placement Coordinator tells you that a contract is required, students must submit a Student Request for Contract Form to the Clinical Placement Coordinator.
2. This form is also located on the Clinical Placement page of the CON website. The student needs to complete this form, not the site.
<https://www.nursing.arizona.edu/resources/clinical-placements>
3. Do not leave any items on this form blank and be sure to provide accurate contact information. The contract's office will return this form if it is not complete. It must include the office manager's name & email address.
4. The contract request will be processed once your Clinical Placement Coordinator receives the Preceptor Information Form and the Student Request for Contract Form.

Tips for a Successful Clinical Placement Experience

Track Your Placement Status

1. It is the student's responsibility to ensure all onboarding forms have been submitted to the clinical site.
2. Students must check in with their Clinical Placement Coordinator on the status of any business related to clinical placement in a timely matter.
3. It is preferred to check in with your Clinical Placement Coordinator on a monthly basis from the start of the program.

Be Proactive

1. Keep CastleBranch updated. You can not attend clinical unless your CastleBranch is in compliance.
2. Enter the dates your immunizations/certifications will expire in your calendar so that this will not stop you from beginning or remaining in your clinical site at any time during the year.

Keep Communication Efficient - The more information given, the less back and forth for everyone!

1. Subject line should be the semester (Spring Placement, Summer Placement, and Fall Placement).
2. Below is an example of a plan for the year.

Items to include in your email:
Site Name & Specific locations (if there are multiple locations within the organization)
Preceptor Name & Credentials
Number of hours you plan to work
Define which semester

Monitor your hours

1. You will have the ability to monitor your hours in EXXAT. Schedule bi-Monthly reminders to review your hours to ensure that you are on track to meet your goal.
2. Be proactive; let your Clinical Supervising Faculty (CSF) and your Clinical Placement Coordinator know when you are concerned about your hours as soon as possible. An average of 12-15 hours per week should allow you to meet your goal for the Spring and Summer semesters.
3. Extra hours will not roll over to the next semester. Please do not let this stop you from working more hours. The time you spend with your preceptor is precious time!