



Documentation of NON-patient or practice contact hours spent on projects and/or activities in non-clinical courses.

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Table with 4 columns: Course, Essential(s) Addressed, Title of Activity, Hours. The table contains 15 empty rows for data entry.

Instructions FOR:

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File: **Nonclinical Practice Immersion Hours** (PDF) can be found in your Portfolio-DNP [D2L course](#)

- IMPORTANT: Download the PDF ONCE and use it as your master document for throughout your Program of Study (unless otherwise directed)
- On the FIRST line (example shown below) put in any hours that you previously had accounted for from Courses *prior* to using the new Nonclinical Practice Immersion Hours form (i.e. Foliotek => 2009 – Summer 2012)
- **Course** column refers to the Nursing (NURS XXX) or other course where activities occurred that address DNP Essentials
- **Essential(s) Addressed** column is a pulldown menu where you will need to choose one of the 8 DNP Essentials
- **Title of Activity** refers to the Activity or course work that addresses the Essential
- Continue to add **Hours** to the same file, line by line
 - Totals are show at the bottom and can be quickly seen by clicking on the “**See Total Hours**” button
- Upload your saved file to your D2L **Portfolio-DNP** dropbox by the deadline each year

<u>Course</u>	<u>Essential(s) Addressed</u>	<u>Title of Activity</u>	<u>Hours</u>	See Total Hours
This line - prior Course hours	DNP Essentials I - VIII	See Archives prior to Fall 2012		
	DNP Essential I <input type="button" value="v"/>			
	DNP Essential I <input type="button" value="v"/>			
	DNP Essential I <input type="button" value="v"/>			