Switching Between Full & Part-Time: a visual workflow

DNP students (except for nurse anesthesia) may switch between full-time and part-time enrollment during the pre-clinical portion of the program. Students wishing to change status must follow the process outlined below.

1. Student identifies a reason to switch between full/part-time.
2. Student should be referred to specialty coordinator and faculty advisor for a phone/Zoom appointment to discuss the change.
3. Specialty coordinator, student + faculty advisor will draft a new plan of study with student pending outcome of discussion.
4. Student will enter the updated information into GradPath if needed.
5. The specialty coordinator will email OSSA, and notify the Clinical Placement Coordinator to update clinical start date.

Processes revised by Doctoral Advisor, Ellie Mendoza, 1/04/2024