**CALL FOR PROPOSALS**

# THE UNIVERSITY OF ARIZONA COLLEGE OF NURSING

## **LAURENCE B. EMMONS – DEAN’S FACULTY RESEARCH AWARD**

The Emmons – Dean’s Research Award is provided by a generous donor and the College of Nursing Dean to assist full-time, research-intensive College of Nursing faculty holding doctorates to complete **formative work to directly contribute to the submission of successful extramural research proposals**. The extramural research proposal submission must occur within 6 months of completing the Emmons-funded study. Funds up to **$40,000** may be requested.

**Who is eligible to apply?**

Any tenure eligible or clinical track full-time faculty member who has established a research trajectory, and whose CV can show evidence of publications, funding, and/or proposal submissions.

**Letter of Intent**

A letter of intent is required but not binding. The letter of intent is needed for ORS to identify and arrange for appropriate reviewers.

**KEY DATES**

**Letter of Intent:** October 4, 2023

**Submission due date:** November 1, 2023

**Funding Decision and Summary Statement:** December 1, 2023

**Start Date:** December 4, 2023

**End Date:** December 31, 2024

**Mid-year Report:** June 30, 2024

**Final Report:** March 31, 2024

**LETTER OF INTENT REQUIREMENTS:**

1. Principal Investigator’s name
2. Project Title
3. Brief description of the project (2-3 sentences)
4. Names of all other co-investigators and consultants
5. List of three potential reviewers
6. Target Date and funding announcement number for extramural submission
7. Funding Agency for extramural submission

Submit the **Letter of Intent by October 4, 2023** and the **Application by November 1, 2023** to the Office of Research and Scholarship ([CON-ORS@email.arizona.edu)](mailto:CON-ORS@email.arizona.edu)). Attach as a PDF document.

**FAQs**

* Proposals will be reviewed by two reviewers (combination of internal and external to the college or the UA).
* Proposals judged as no longer eligible for future review by an external funding agency cannot be funded under this program until evidence is shown that the original application has been substantially re-conceptualized and revised.

**Other Requirements**

* A mid-year progress report and a final report must be submitted to ORS.
* Copies of all publications resulting from the research should also be submitted to ORS.
* Acknowledge the College of Nursing Laurence B. Emmons – Dean’s Awards Program in any dissemination of results from the research.

**CONTENT AND FORMAT OF THE PROPOSAL REQUIREMENTS**

**The proposal must include:**

1. **Face Page**
2. **Abstract** (Limit 30 lines)
3. **Specific Aims** (Limit 1 page)
4. **Research Strategy** (Limit 2 pages)
   1. Significance (Approximately .5 pages)
      1. Must include the strengths and weaknesses of previous research in the field and the rationale for the proposed Emmons pilot.
   2. Innovation (Approximately .25 page)
      1. Must include an overview of innovation, and a description of how the proposed research will be different from previous and current research on the topic.
   3. Approach (Approximately 1.25 pages)
      1. Must be limited to a small-scale pilot study (e.g., secondary data analysis, feasibility study, survey data collection and analysis, etc.).
5. **Timeline** (12 months-separate page; not included in page count)
6. **Next Steps and Critical Contribution of Study** (Separate page; not included in page count)
   1. List the specific RFA/FOA for your planned submission, and a general description of the subsequent study’s goals and design.
   2. Explain the critical contribution that this study will make to the literature or to a subsequent application.
   3. Describe next steps and/or how findings will be integrated into your subsequent application.
7. **References** (not included in page limit)
8. **Detailed Budget and Justification** (using budget template). Please note that monies for faculty salary support or UA consultants/collaborators are not allowed
9. **NIH formatted Biographical Sketch**

      NOTE: Instructions, format and FAQs on the new format are available at <http://grants.nih.gov/grants/funding/424/index.htm#biosketch>.

1. **A letter from your Department Head** supporting this application and PI’s research trajectory (not included as part of supporting document page count).
2. **Appendices and/or Letters of Support** (Optional; limit 4 pages total). (Appendices and letters of support or commitment are allowed but do not use the appendices to circumvent the page limit).

**Format**

* Use at least half-inch margins (top, bottom, left, and right) for all 8.5” x 11” pages.
* Use an Arial or Helvetica typeface, a black font color, and a font size of 11 points or larger. (A Symbol font may be used to insert Greek letters or special characters; the font size requirement still applies.)
* For Figures, Graphs, Diagrams, Charts, Tables, and Figure Legends, you may use a smaller type size but it must be in a black font color, readily legible, and follow the font typeface requirement. Color can be used in figures; however, all text must be in a black font color, clear and legible.

**Submission**

Submit your completed application electronically in one (1) PDF file by November 1, 2023 to ORS ([CON-ORS@email.arizona.edu)](mailto:CON-ORS@email.arizona.edu))

**\*\*\* For questions, please contact the ORS (**[**CON-ORS@email.arizona.edu**](mailto:CON-ORS@email.arizona.edu)**). \*\*\***

**BUDGET TEMPLATE**

**PI Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Proposal Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please expand the table and sub-headings as needed; use n/a if a category is not applicable. Salary support is not allowed for faculty.*

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| --- | --- | --- | --- | --- | --- |
| **PERSONNEL**  **(Research assistants or students only)** | **Role** | **Percent Effort** | **Salary OR Unit Cost** | **Tuition** | **Total** |
| **Sub Total** |  |  |  |  |  |
| **PARTICIPANT COSTS** |  |  |  |  |  |
| **Sub Total** |  |  |  |  |  |
| **LOCAL TRAVEL** |  |  |  |  |  |
| **Sub Total** |  |  |  |  |  |
| **FOOD** |  |  |  |  |  |
| **Sub Total** |  |  |  |  |  |
| **OTHER; SPECIFY LINE ITEM** |  |  |  |  |  |
| **Sub Total** |  |  |  |  |  |
|  |  |  |  |  |  |
| **TOTAL (UP TO $40,000)** |  |  |  |  |  |

**JUSTIFICATION:** (*please include explanation of each line item within a category)*

**BIOGRAPHICAL SKETCH**

Provide the following information for the Senior/key personnel and other significant contributors.  
Follow this format for each person.

NAME:

eRA COMMONS USER NAME (credential, e.g., agency login):

POSITION TITLE:

EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)

| INSTITUTION AND LOCATION | DEGREE  (if applicable) | Completion Date  MM/YYYY | FIELD OF STUDY |
| --- | --- | --- | --- |
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**A. Personal Statement**

***This should be tailored to the Emmons proposal***

**B. Positions and Honors**

**C. Contributions to Science**

**D. Additional Information: Research Support and/or Scholastic Performance**

**FACE PAGE**

|  |  |
| --- | --- |
| **Principal Investigator’s name** |  |
| **Project Title** |  |
| **Names of all other co-investigators and consultants** |  |
| **Funding Announcement for extramural submission** |  |
| **Target date for extramural submission** |  |
| **Funding Agency for extramural submission** |  |
| **Previous Emmons funding outcomes** (if you received Emmons funding in the past 3 years, please include outcomes – publications; presentations; title/s, amount, and agency for extra-mural proposals submitted and funding decision (e.g., funded; resubmission due DATE) |  |

**ABSTRACT**

**Principal Investigator:**

**Title:**

**Enter text here: (up to 30 lines) -** Use an Arial or Helvetica, a black font color, and a font size of 11 points or larger. (A Symbol font may be used to insert Greek letters or special characters; the font size requirement still applies.)

**RESEARCH STRATEGY** (2 PAGES)

**TIMELINE** (NOT INCLUDED IN PAGE COUNT)

**NEXT STEPS AND CRITICAL CONTRIBUTION OF STUDY** (NOT INCLUDED IN PAGE COUNT)

**REFERENCES** (NOT INCLUDED IN PAGE COUNT)