FORMATTING A DNP PROJECT IN THE COLLEGE OF NURSING

(Maximum number of words for your title is twelve [12].)

(A FORMAT TEMPLATE—SQUIRE AND APA 7th ED. GUIDELINES)

by

Florence Ann Nightingale

(*Your full name as shown in College of Nursing records*)

(***Note***. *Regarding ‘Copyright line’ [see Copyright line below]\* your ‘official’ name should not extend beyond the ends of the line; you may decrease the font to match the space, if needed.*)

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Copyright © Florence Ann Nightingale 20XX

*(The line above is currently at 8-point font – Times New Roman – and fits below the 2” line as required)*

A DNP Project Submitted to the Faculty of the

COLLEGE OF NURSING

In Partial Fulfillment of the Requirements

For the Degree of

DOCTOR OF NURSING PRACTICE

In the Graduate College

THE UNIVERSITY OF ARIZONA

2^0^X^X

THE UNIVERSITY OF ARIZONA

GRADUATE COLLEGE

As members of the DNP Project Committee, we certify that we have read the DNP project prepared by *[Enter Student Name* *–remove brackets and italics after entering information]*, titled *[Enter DNP Project Title – remove brackets and italics after entering information]*, and recommend that it be accepted as fulfilling the DNP project requirement for the Degree of Doctor of Nursing Practice.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

*[Committee Chair Name and Credentials – remove brackets and italics after entering information]*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

*[Committee Member Name and Credentials – remove brackets and italics after entering information]*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

*[Committee Member Name and Credentials – remove brackets and italics after entering information]*

Final approval and acceptance of this DNP project are contingent upon the candidate’s submission of the final copies of the DNP project to the Graduate College.

I hereby certify that I have read this DNP project prepared under my direction and recommend that it be accepted as fulfilling the DNP project requirement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

*[Committee Chair Name and Credentials – remove brackets and italics after entering information]*

DNP Project Committee Chair

*[Academic Department – remove brackets and italics after entering information]*

ACKNOWLEDGMENTS

*(Optional)*

*(Heading: Centered,* in CAPS, no bolding*)*

*(Margins: Top 1.5”; Bottom 1”; Left 1”; Right 1”)*

*(Section may be single or double spaced)*

*(One page maximum)*

LAND ACKNOWLEDGEMENT (*Optional*)

We respectfully acknowledge the University of Arizona is on the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O’odham and the Yaqui. Committed to diversity and inclusion, the University strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service.

DEDICATION

*(Optional)*

*(Heading: Centered,* in CAPS, no bolding*)*

*(Margins: Top 1.5”; Bottom 1”; Left 1”; Right 1”)*

*(Section must be double spaced)*

*(One page maximum)*

**TABLE OF CONTENTS**

LIST OF FIGURES (Required if document includes graphs, pictures, models, drawings, etc.)

LIST OF TABLES (Required if document includes tables for listing numbers, raw data, etc.)

ABSTRACT

**INTRODUCTION** (*Why did you start?*)

**Background Knowledge/Significance (Level 1 Subheading)**

**Local Problem**

**Intended Improvement**

**Project Purpose (Level 2 Subheading)**

**Project Question**

**Project Objectives**

**Theoretical Framework**

**Literature Synthesis**

**Evidence Search**

**Comprehensive Appraisal of Evidence**

**Strengths of Evidence**

**Weaknesses of Evidence**

**Gaps and Limitations**

**METHODS** *(What did you do?)*

**Project Design**

**Model for Implementation**

**Setting and Stakeholders**

**Planning the Intervention**

**Participants and Recruitment**

**Consent and Ethical Considerations**

**Data Collection**

**Data Analysis**

**RESULTS** *(What did you find?)*

**Outcomes**

TABLE OF CONTENTS – *Continued*

**DISCUSSION** *(What does it mean?)*

**Summary**

**Interpretation**

**Implications (Practice, Education, Research and Policy)**

**Limitations**

**DNP Essentials Addressed**

**Conclusions**

**Plan for Sustainability**

**Plan for Dissemination**

**Funding** (Optional)

APPENDIX A SITE APPROVAL/AUTHORIZATION LETTER

APPENDIX B CONSENT DOCUMENT (DISCLOSURE FORM, CONSENT FORM, ETC.)

APPENDIX C RECRUITMENT MATERIAL (RECRUITMENT FLYER, RECRUITMENT EMAIL, ETC.)

APPENDIX D EVALUATION INSTRUMENTS (STUDENT CREATED DATA COLLECTION TOOLS – SURVEYS, QUESTIONNAIRES, INTERVIEW QUESTIONS, ETC.)

APPENDIX E PARTICIPANT MATERIAL (INSTRUCTIONAL VIDEO, WRITTEN GUIDELINES, ANYTHING THE PARTICIPANT WILL SEE OR HEAR)

APPENDIX F CHART AUDIT FORMS

APPENDIX G PROJECT TIMELINE

APPENDIX H LITERATURE REVIEW GRID

APPENDIX I OTHER DOCUMENTS AS APPLICABLE TO THE PROJECT (SUCH AS BUDGET)

REFERENCES

LIST OF FIGURES

*(The heading must be centered at the top margin of the page* (in CAPS, *no bolding)*

*(Margins same as body of paper - Top 1.5”; Bottom 1”; Left 1”; Right 1”)*

Include the heading LIST OF FIGURES at the top of the first page of this section (centered as shown above), and LIST OF FIGURES - *Continued* (centered at the top of each page) for subsequent pages.

Within your paper, material is numbered in sequence (whole numbers), Figure 1, Figure 2, etc., and single spacing can be used for figure titles and captions.

*Note*. Figure titles (and captions) are placed above the figure. Figures are placed *within* the document where they are first mentioned (see end of “Instructions for DNP Project Template” document for figure format sample).

**Figure 1** *Title of Figure 1 as It Appears Within Your Paper*

**Figure 2** *Title of Figure 2 as It Appears Within Your Paper*

(***See sample Figure at end of instructions document; you may include as many figures as you need.***)

LIST OF TABLES

*(The heading must be centered at the top margin of the page* (in CAPS, *no bolding)*

*(Margins same as body of paper - Top 1.5”; Bottom 1”; Left 1”; Right 1”)*

Include the heading LIST OF TABLES at the top of the first page of this section (centered, as shown above), and LIST OF TABLES - *Continued* (centered at the top of each page) for subsequent pages.

Within your paper, material is numbered in sequence (whole numbers), Table 1, Table 2, etc. (template shown below) and single spacing can be used for table titles and headings.

*Note*. Table titles (and headings) are placed above the table. Tables are placed *within* the document where they are first mentioned (see end of “Instructions for DNP Project Template” document for table format sample).

**Table 1** *Title of Table 1 as It Appears Within Your Paper*

**Table 2** *Title of Table 2 as It Appears Within Your Paper*

(***See sample Table at end of instructions document; you may include as many tables as you need.***)

ABSTRACT

**(*Required*)**

*(Double-spaced paragraphs)*

*(The heading ABSTRACT must be centered at the top margin of the page* (in CAPS, *no bolding)*

*(Margins same as body of paper - Top 1.5”; Bottom 1”; Left 1”; Right 1”)*

*See sample abstract in “Instructions for DNP Project Template” document.*

*Note*. For your ***submission profile*** to the Graduate College (to be included in the abstract archive), an extra copy of the abstract (minimum of **150** words, maximum of **350** words) must be pasted or typed in during the *submission* process. *Anything beyond this word limit will be truncated*.

1. The abstract should summarize your work. It allows readers to quickly review the main points and purpose of your paper.
2. Abbreviations and acronyms used in the paper should be defined in the abstract.
3. The abstract for a DNP project should be a **minimum of 150 words** and a **maximum of 350 words**.
4. When you submit your DNP project final draft to the Graduate College, you will be required to include an extra copy of the abstract for storage in the online abstract archive. The text format and style remain the same for both versions (i.e., versions for both abstract archive and final document.

*Note*. It might be necessary to paste or type the archive copy in during the submission process.

1. Use the following headings in your abstract:
   * **Purpose**
   * **Background**
   * **Methods**
   * **Results**
   * **Conclusions**

**INTRODUCTION**

Start or paste opening paragraph here (first line indented one tab [.5”]). Space has been created for you to type or paste content into each of the sections below. Each heading in this section is already formatted, and space has been included for you to either type directly into your saved version of this template or paste your paragraphs in if you’re working from another document initially. Indent the first line of *every* paragraph in the document one tab (.5”).

**Background Knowledge/Significance**

**Local Problem**

**Intended Improvement**

**Project Purpose**

**Project Question**

**Project Objectives**

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**Funding** (Optional)

APPENDIX A

SITE APPROVAL/AUTHORIZATION LETTER

Template of site approval/authorization letter available at <https://arizona.app.box.com/s/8fgf7ljgriifr1608a0dw5ep0o5t8nzb>

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APPENDIX F

CHART AUDIT FORMS

APPENDIX G

PROJECT TIMELINE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Completion Date** | **Planning** | **Pre-implementation** | **Implementation** | **Evaluation** |
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APPENDIX H

LITERATURE REVIEW GRID

Project Question:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Pub. Year; Author’s Last Name** | **Title of Publication** | **Type of Study** | **Main Outcomes of Findings** | **Support for and or Link to Project** |
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APPENDIX I

OTHER DOCUMENTS AS APPLICABLE TO THE PROJECT (SUCH AS BUDGET)

REFERENCES