

DNP Progression Checklist

Term Progression Requirements

Year 1 – Fall (RISE I)

- Attend RISE I on campus in Tucson
- Review the DNP Program & DNP Clinical Handbooks (College of Nursing website)
- Submit Transfer Course Requests (if applicable)
- Complete Responsible Conduct of Research Statement (GradPath)
- Begin exploring potential questions for DNP Project
- Ensure that all items in CastleBranch are updated and in compliance
- Submit the Clinical Placement Application by December 1 for the first clinical management course (JotForm)
- Meet with faculty advisor during the monthly advising meetings and Individual meetings as needed per semester via (phone, in-person, Zoom or Skype)
- Submit Plan of Study (GradPath)

Year 1 – Spring

- Submit the Clinical Placement Application by May 1 for the second clinical management course (JotForm)
- Follow-up on preceptor information for first clinical management course (JotForm)
- Meet with faculty advisor during the monthly advising meetings and Individual meetings as needed per semester via (phone, in-person, Zoom or Skype)

Year 1 – Summer

- Submit the Clinical Placement Application by August 1 for the third clinical management course (JotForm)
- Ensure that all items in CastleBranch are updated and in compliance
- Meet with faculty advisor during the monthly advising meetings and Individual meetings as needed per semester via (phone, in-person, Zoom or Skype)

Year 2 – Fall (RISE II)

- Attend RISE II, on campus in Tucson
- Enroll in NURS 609A- Health Assessment
- Health Assessment November Experience, on campus in Tucson or virtual option
- Follow-up on preceptor information for second clinical management course (JotForm)
- Formalize question for DNP Project
- Select Committee chair for DNP project & file 1 unit NURS 922 request to compliment the NURS 922 DNP Project Proposal Course in Spring Year 2

- Meet with DNP Project Chair/faculty advisor at least once (phone, in-person, Zoom or Skype)
- File DNP Project Committee Appointment Form (GradPath)

Year 2 – Spring

- First Clinical Management Course
- Attend the Clinical Skills Intensive in January (on campus)
- Complete NURS 922 DNP Proposal Course and work with committee chair to develop draft of project
- Finalize DNP Project Committee
- File DNP Project Committee Appointment Form (GradPath)
- Follow-up on preceptor information for NURS 693a (JotForm)
- Meet with DNP Project Chair at least once (phone, in-person, Zoom or Skype)
- Ensure that all items in CastleBranch are updated and in compliance

Year 2 – Summer

- Second Clinical Management Course sequence
- Ensure that all items in CastleBranch are updated and in compliance
- Defend DNP Project Proposal & Submit to IRB. DNP Project Proposal Defense should be completed by third week of June based on committee availability
- Submit Confirmation of DNP Project Proposal Defense Form (when completed; D2L)
- Meet with DNP Project Chair at least once (phone, in-person, Zoom or Skype)

Year 3 – Fall

- Enroll in NURS 693a - Clinical Residency
- Schedule the final DNP Project Defense with committee. Completed (written) DNP Project must be sent to chair by the first week of October and to the committee by last Friday of October for Fall graduation
- Complete the GradPath “Announcement of Final Defense” form 10 days before defense. Complete form when defense date is scheduled. FYI: DNP project finals defense week third week of November.
- Complete DNP Project Defense for graduation
- Complete the DNP Portfolio requirements for graduation

Year 3 - Spring if needed

- Schedule the final DNP Project Defense with committee. Completed (written) DNP Project must be sent to chair by spring break and to the committee by last Friday of March for Spring graduation
- Complete the GradPath “Announcement of Final Defense” form 10 days before defense. Complete form when defense date is scheduled. FYI: DNP project finals defense week third week of April.
- Complete DNP Project Defense for graduation

- Complete the DNP Portfolio requirements for graduation