

DNP Portfolio Instructions

It is recommended that you upload any available portfolio items each semester, as it will be easier to remember appropriate exemplar assignments and make the process more manageable. For any questions about the DNP Portfolio, please contact your faculty advisor.

Reflect on which course assignments best demonstrate your understanding and application of that DNP Essential from the requested course. Submit a course paper as the requested exemplar, as these assignments tend to best address the course objectives and DNP Essentials. Other significant assignments (e.g., presentation, group project) are other exemplar options. The exemplar assignment should be the final version submitted to the course that received a passing grade. The exemplar should not have any track changes and does not need to include revisions addressing faculty feedback received when it was graded. The exemplar must have a title page containing the student's name, course name, and number.

The DNP portfolio must be completed and receive a 100% evaluation by the student's faculty advisor before graduation.

Assignments Section Requirements

General Information:

- CV/Resume – a current copy
- NPI Number – a copy of the [NPPES](#) NPI Form
 - Apply as an individual & RN, your NPI number will never change, but when licensed as an APRN, you will need to revise your designation from RN to APRN in the system.
 - [Step by Step Instructions to apply for an NPI number](#)

DNP Project:

- Committee approved - DNP Project Proposal Document
- IRB – Copy of the IRB Determination of Research

Clinical and Non-Clinical Experiences:

- [Non-Clinical Immersion Hours](#) – a copy of the final report
- Exxat Patient Log Report – To create the PDF File
 1. Open Patient Log Report
 2. Rotation Filter > Select All
 3. Click Search
 4. Click Print Button > Select Printer > Adobe PDF > Save as PDF on your computer

DNP Essentials:

1. Scientific Foundations - one exemplar from 704 or 652
2. Organization & Systems Leadership – exemplar from 688
3. Clinical Scholarship & Evidence-Based Practice - exemplar from NURS 751 or 752
4. Information Technology - exemplar from 646
5. Health Care Policy - exemplar from 642
6. Interprofessional Collaboration - exemplar from 695c
7. Population Health - exemplar from 753
8. Advanced Practice – exemplar from 617 (for AGACNP) or 620C (for FNP) or 629D (for PMHNP) or 642C (for PNP) or 681F (for NMW)