



Clinical Compliance Checklist

Purpose & Application

Per the College of Nursing's [Clinical Compliance Policy](#) all students in programs that have clinical experiences, have Clinical Compliance requirements they must meet. On the following pages is a checklist of clinical compliance items that are **required** of every College of Nursing (CON) student in a pre-licensure program who is required to complete clinical hours. Pre-licensure programs include, but are not limited to, Bachelor of Science in Nursing (BSN), Bachelor of Science – Integrative Health Emphasis (BSN-IH), and Master of Science in Nursing – Entry to the Profession (MS-MEPN).

Timeline

Several of these items can take a while to complete, the CON strongly encourages you start completing these items and collecting the required documentation **as soon as possible**.

Below is an outline of the requirements in the suggested order of completion, based on the typical time it takes to complete each item. However, the order that works best for each student varies on a case-by-case basis, so **it is important to carefully read all details of each requirement** on the following pages.

- 1. AZ DPS Level 1 Fingerprint Clearance Card
- 2. Tuberculosis (TB) Test
- 3. Titer Tests
 - *Required:*
 - Hepatitis B
 - *Required, if proof of 2 vaccines cannot be provided:*
 - Measles, Mumps, Rubella (MMR)
 - Varicella (Chicken Pox)
- 4. Vaccines/Boosters
 - *Required:*
 - Tetanus, Diphtheria, and Pertussis
 - COVID
 - Influenza (Flu Shot) – *based on seasonal availability*
 - *Required, if not submitting titer (often completed early in life):*
 - Measles, Mumps, Rubella (MMS)
 - Varicella (Chicken Pox)
- 5. Drug/Alcohol Test
- 6. Background Check
- 7. American Heart Association (AHA) BLS/CPR Certification
- 8. Health Insurance
- 9. Forms Requiring Signed Acknowledgement
- 10. "HIPAA" and "OSHA/Bloodborne Pathogens" UAccess Training

Medical Requirements

All documents must contain your name, the type and date of the test/vaccine, and a lab report/physician verification of the results for any test
(* = CDC recommendation)

	Requirement	Accepted Test/Vaccine(s) (Only one option per requirement must be completed)	Details and Additional Information
Medical Test(s)	<input type="checkbox"/> Tuberculosis (TB)	Negative QuantiFERON Gold Blood Test*	<ul style="list-style-type: none"> The CDC recommends waiting at least one month after receiving <i>any</i> vaccine before completing a TB test to avoid a false positive result, so plan accordingly. Any result above 10mm is considered positive, regardless of provider interpretation A clear chest X-ray is required if any other test is positive All TB tests must be renewed annually, at minimum. <ul style="list-style-type: none"> For renewals: you may submit any option listed or a 1-Step TB Skin Test, regardless of what was previously submitted.
		Negative T-Spot Blood Test	
Negative 2-Step TB Skin Test <ul style="list-style-type: none"> Each test requires an injection followed by a reading 48-72 hours after. Therefore, a total of two injections and two readings must be completed. The two tests must be within 1-3 weeks of each other, and no longer than 6 months ago. 			
Clear Chest X-Ray	Renewed at least every two years		
Titer Only	<input type="checkbox"/> Hepatitis B	Positive Anti-HBs Surface Antibody Titer Test	<ul style="list-style-type: none"> If your titer is negative or equivocal you must get the Hep B booster* OR complete the full 2-3 step Hep B vaccination series, wait 4-6 weeks, and then re-take/submit a new titer. At minimum, you must receive the booster/1st repeat shot by the compliance deadline.
		Positive HBsAb Surface Antibody Titer Test	
Vaccine(s) Only	<input type="checkbox"/> Tetanus, Diphtheria, and Pertussis	Tdap Vaccine (+ Td Booster, if needed)	<ul style="list-style-type: none"> If your most recent vaccine/booster was 10 or more years ago, you must get the booster If you received a booster, you must provide proof of the original vaccine AND the booster
	<input type="checkbox"/> COVID		<ul style="list-style-type: none"> The CON does not mandate the COVID vaccine for students, but most clinical sites require students training at their sites be vaccinated. <ul style="list-style-type: none"> Some clinical facilities accept/offer COVID vaccine exemptions for religious or medical reasons; however, many sites do not. CON will not consider a student's vaccination status when assigning clinical sites. CON strongly encourages all students to obtain a COVID-19 vaccine so that they will meet the requirements of any potential clinical facility. <ul style="list-style-type: none"> Boosters are not currently required by any clinical sites, but requirements change frequently and with little notice, so the CON recommends obtaining the booster as soon as eligible
	<input type="checkbox"/> Influenza (Flu Shot)	Current/Coming Season's Flu Shot	<ul style="list-style-type: none"> If your clinical compliance deadline falls September - March, you must get the current season's flu shot before the clinical compliance deadline If your clinical compliance deadline falls April - August, you must get the next season's flu shot by September 30th, of the coming fall.
Vaccines or Titer	<input type="checkbox"/> Measles, Mumps, Rubella (MMR)	2 MMR Vaccines	Vaccines may be from any point in life , with a minimum of 28 days between the two shots
		Positive IgG Antibody Titer Test	If the titer is negative or equivocal and you do not have proof of 2 MMR vaccines, you must complete the MMR vaccination series (no 2 nd titer required).
	<input type="checkbox"/> Varicella (Chicken Pox)	2 Varicella Vaccines	Vaccines may be from any point in life , with a minimum of 28 days is between the two shots
		Positive IgG Antibody Titer Test	If the titer is negative or equivocal and you do not have proof of 2 Varicella vaccines, you must complete the Varicella vaccination series (no 2 nd titer required).

Other Requirements

☐ Arizona Department of Public Safety (AZ DPS) Level 1 Fingerprint Clearance Card

- A front and back copy of an **active AZ DPS Level 1 Fingerprint Clearance Card is required** to always be on file.
 - See the [Fingerprint Clearance Card Instructions](#) for details on how to submit your application and fingerprints.
 - Level 1 Fingerprint Clearance Cards issued by AZ DPS that will remain valid for the duration of your upcoming semester will be accepted, even if the card was obtained for a different purpose.
 - The process can take several weeks, so **we recommend starting this process as soon as possible**.
 - Proof your card is issued/approved will be temporarily accepted if the physical card has yet to arrive.
 - Students are required to immediately inform the CON of any changes to their Fingerprint Clearance Card status

☐ American Heart Association (AHA) Basic Life Support (BLS) / Cardiopulmonary Resuscitation (CPR) Certification

- A front and back copy of an **active AHA BLS/CPR certification card is required** to always be on file.
 - The BLS or CPR certification **must** be from the [American Heart Association \(AHA\)](#)
 - The CON recommends [BLS for Healthcare Professionals](#) from the AHA
 - However, any AHA issued CPR/BLS certification will be accepted.
 - AHA issued BLS/CPR certifications that will remain valid for the duration of your upcoming semester will be accepted, even if the certification was obtained for a different purpose.
 - Letters from providers stating certification will be temporarily accepted if the official certification has yet to arrive.

☐ Health Insurance

- A front and back copy of a **current health insurance card or proof of coverage is required** to always be on file.
 - If the student's name is not on the document, a document verifying coverage is required from the provider.
 - Health insurance must be re-uploaded annually, at minimum.
- All students may purchase insurance through [UA Campus Health](#), but international students are **required** to purchase health insurance through the UA Campus Health (see details on this requirement [here](#)).
- Regardless of insurance provider, all students must have access to in-network providers within the same city/area of their clinical site/program

☐ Drug/Alcohol Test

- An **acceptable drug/alcohol screening test substance is required** to always be on file.
 - See our [Drug/Alcohol Test Policy & Procedures](#) for details on what is considered an acceptable result, and more.
 - Students must order their drug screen through the CB system.
 - Results are typically posted within 2-3 weeks, but can take longer, so **we recommend starting this process as soon as possible**.
 - The test must be repeated every 3 years, or as needed by the CON and/or clinical placement sites

☐ Background Check

- An **acceptable background check is required** to always be on file.
 - See our [Background Check Policy](#) for details on what is considered an acceptable check, and more.
 - Students must order their background check through the CB system.
 - Results are typically posted within 10-12 days, but can take longer, so **we recommend starting this process as soon as possible**
 - Students may be required by the CON and/or clinical placement sites to complete additional background checks.

☐ Forms Requiring Signed Acknowledgement

- The following forms **must be downloaded** (available in CB), **reviewed, signed, and re-uploaded** to CB
 - [Essential Qualifications](#)
 - The three verification boxes must be checked
 - [Student Exposure to Blood/Body Fluids Procedure](#)

☐ "HIPAA" and "OSHA/Bloodborne Pathogen" UAccess Training

- Valid certificates for the **"HIPAA" and "OSHA/Bloodborne Pathogen" trainings are required** to always be on file.
 - Students must complete the trainings in [EDGE Learning](#) via UAccess.
 - Use the search bar to find the training.
 - If you experience difficulties with the trainings and/or EDGE Learning, please contact [University IT \(UITS\)](#)
 - New students may not have access until after the compliance deadline, so both **trainings are due by the first day of classes** when completing them for the first time.
 - Both trainings must be repeated annually, at minimum.