

# Certificate Program Form Completion Checklist

## Required GradPath Forms

- Responsible Conduct of Research Statement**  
(filed during the first semester)
- Transfer Credit Form** (if applicable)  
(filed by the end of the first month)
- Certificate Plan of Study**  
(filed no later than the end of first semester)

The following forms are required for students with prior APRN education/certification, and available to download on Doctoral Commons:

- Course Waiver Worksheet for DNP & Certificate students**  
(filed by first day of first semester—may be completed at RISE)

### General Notes

When submitted, the form is routed to the appropriate faculty member for approval. Please allow time for review of all submitted forms.

Students may log back into GradPath to see the status of any form at any time. Students are encouraged to contact their faculty advisor prior to submitting the forms, and again after submission to ensure timely approval.

*Students are encouraged to review the [GradPath Orientation information from the Graduate College](#).*

*This checklist is designed to ensure completion of all degree-required forms in a timely manner.*

*Students can access Plan of Study Guides, according to admission year, on the college's [student resources page](#).*



THE UNIVERSITY OF ARIZONA  
**College of Nursing**