



THE UNIVERSITY OF ARIZONA

College of Nursing

CON DNP & PhD Leave of Absence (LOA) Plan

Instructions: Students need to meet with their Faculty Advisor and/or Specialty Coordinator to discuss the necessity for a medical or non-medical Leave of Absence. Once you have filled out and signed the form, please email it to con-osaa@arizona.edu for processing.

First & Last Name: _____

Degree (DNP or PhD): _____

U of Arizona Email: _____

LOA Start Term: _____

LOA End Term: _____ **Medical or Non-Medical:** _____

Faculty Advisor: _____

For DNP Students, please select specialty and list semester for resuming or beginning clinicals*:

AGACNP

Nurse Anesthesia

EHSL

PNP

FNPN

PMHNP

Midwifery

MS-DNP

***Semester for resuming or beginning clinicals:** _____ **New Graduation Term:** _____

Please list the courses you will enroll in the first semester you return from the LOA:

Please list the reason(s) for taking the LOA:

Student Signature: _____ Date: _____

The second and final step for taking a Leave of Absence is to submit a Petition in GradPath requesting an LOA from the Graduate College. The above statement may also be used in the GradPath Petition.

Students are to follow the instructions below to access GradPath:

1. Go to www.UAccess.arizona.edu
2. Click on the link to the Student Center
3. Log in
4. Select GradPath forms from the “other academic” drop-down menu
5. Click on the double blue arrow
6. Select GradPath forms

Once you are in GradPath, please click the “Create New” button next to the petition. For the subject of the petition, you should select “Leave of Absence,” then click the double blue arrow. You will need to indicate whether this is a Medical or Non-Medical Leave and fill in details of which semester(s) you would like to be on leave, which semester you will return, and your expected graduation term.