

**College of Nursing Alumni Council
By Laws**

**ARTICLE I
College of Nursing - Wildcat Nurses for Life**

**Section 100
Name and Affiliation**

The formal name of this organization shall be: The University of Arizona College of Nursing Alumni Council. It may also be referred to as "Wildcat Nurses for Life". While not a formal affiliate of the UAZ Alumni Association (UAAA), the Council works cooperatively with the UAAA in supporting UAZ Alumni nationwide.

**ARTICLE II
Purpose**

**Section 200
Designation of Purpose**

The purposes of this group include:

- A. To promote the objectives of the University of Arizona (UAZ) and the University of Arizona Alumni Association through the establishment and maintenance of contact between the UAZ, its alumni and its students present, former and prospective.
- B. To promote interest in and loyalty to the UAZ, the UAAA, and the College of Nursing (CON) on the part of its alumni and the public in general and to promote the general welfare and the best interests of the UAZ.
- C. To support student needs and interests, and foster and encourage the pursuit of higher education at the UAZ of a diverse population through information sharing and engagement activities as deemed appropriate by the Council.
- D. To offer appropriate means of recognition for excellence in scholarship and all forms of educational, professional and volunteer endeavors by students, alumni, faculty and friends of the UAZ CON.
- E. To coordinate and promote a diverse set of educational, networking and social activities for alumni, donors and friends of the UAZ specific to the College.

**ARTICLE III
Membership**

**Section 300
Members**

All former students who have received a degree from the University of Arizona College of Nursing are automatically members. Member or Membership as used in these bylaws is not, and is not intended to be a “member” or “membership” as defined in Arizona corporate statutes.

**Section 301
Honorary members**

The board of directors shall have power to confer honorary membership upon such persons as it shall deem worthy of such honor, and who shall have rendered some outstanding service to the Council. Honorary members may serve as members of the local board of directors, although they are ineligible to serve as the president of the Council.

**ARTICLE IV
Dues**

**Section 400
Dues**

The College of Nursing Alumni Council does not have a dues membership program but we strongly encourage board members to support the College of Nursing financially at a level meaningful to them.

**ARTICLE V
Board of Directors**

**Section 500
Management**

The direction and administration of the affairs of the Council shall be vested in a board of directors elected in the manner set forth in Section 502, below.

**Section 501
Number of directors**

The board of directors shall consist of no less than three and no more than nine directors in addition to the officers. The Director of Development and Alumni Relations shall be an ex-officio member. (note: to begin the board will be made up of the current officers and the members who have regularly attended meetings over the past year)

Section 502
Nominations and election to the board of directors

The president shall appoint a nominating committee of three or more members. The nominating committee shall present a slate of nominees for board positions at least equal to but no greater than double the number of open positions. Additional nominations for directors may be made from the floor at the meeting where the elections are held. Elections to the board of directors may be held at a regularly scheduled meeting of the board of directors or in conjunction with a Council meeting or event, preferably over homecoming weekend.

Section 503
Term of office

A. Members of the board shall be elected for a two-year term beginning on the date of the meeting where he/she was elected.

B. Members may serve no more than six consecutive years on the board unless otherwise approved by the board.

Section 504
Vacancies

Should a board member resign prior to the end of his/her term, the remaining members shall vote to fill that vacancy for the remainder of said term.

Section 505
Quorum

A quorum shall consist of a majority of members of the board of directors present; provided however, that in the case of removal of a board member for cause, a quorum shall be at least a majority of the board of directors.

Section 506
Meetings

A. The board of directors shall shall meet at least four times per year and may choose to meet more frequently.

B. All Board meetings are open to all members and available via zoom or other remote option

Section 507
Duties of all directors regarding participation on the board

Any officer who does not attend three (3) consecutive board meetings without prior approval from the board to miss such meeting may be removed from office at the discretion of the board consistent with the requirements of Section 505 above.

ARTICLE VI Officers

Section 600 Number of Officers

The officers of this Council shall consist of a president, immediate past president, vice president, secretary and treasurer. One individual can hold two offices except that the president and treasurer's office cannot be held by one person nor can the immediate past president hold another office. There shall always be at least three officers.

Section 601 Nomination and Election of Officers

The president shall appoint a nominating committee of three or more members. The nominating committee shall present a slate of nominees at least equal to but no greater than double the number of vacancies. Additional nominations for officers may be made from the floor at the meeting where the elections are held. Elections for officers may be held at a regularly scheduled meeting of the board of directors or in conjunction with a Council meeting or event.

Section 602 Term of Office

The term of office is normally two years, with the exception of immediate past president who serves one year. Officers may be re-elected for not more than three consecutive terms in the same office unless otherwise approved by the board.

Section 603 Vacancies

Subject to Section 605 below, a vacancy in any office shall be filled by election of the board of directors and the officer chosen shall hold office for the unexpired term of the office to which he/she was elected.

Section 604 President

The president shall preside at all meetings of the Council or board of directors. The president shall make committee appointments and be an ex-officio member of all committees. The president shall be responsible for ensuring that the duties of the vice president, secretary and treasurer are carried out as set forth below. The president shall perform other duties ordinarily pertaining to this office.

Section 604B
Immediate Past President

The immediate past president serves for one year to support and advise the incoming president.

Section 605
Vice President

The vice president, in the absence of the president, shall perform the duties of that office and otherwise render assistance in the performance of the business and activities of the Council. In the event of the president's resignation or inability to serve, the vice president shall succeed to the office of president for the unexpired term.

Section 606
Secretary

The secretary shall keep an accurate record of the minutes of each meeting/event of the Council or board of directors. The secretary shall keep minutes of all meetings and other reports of the Council and coordinate distribution through assigned staff member.

Section 607
Treasurer

The treasurer is responsible for coordinating all monetary transactions with assigned staff member.

Section 608
Duties of all officers regarding participation on the board

Any officer who does not attend three (3) consecutive board meetings without prior approval from the board to miss such meeting may be removed from office at the discretion of the board consistent with the requirements of Section 505 above.

ARTICLE VII
Meetings and Events

Section 700
Membership Meetings

A. General Meetings. Meetings of the general membership may be called at the discretion of the board of directors and during homecoming weekend. The purpose of such meetings can be the election of members of the board of directors and/or officers or any other Council purpose. If the purpose of the meeting is to elect directors and/or officers, then the meeting should be held sometime prior to the beginning of the fiscal year of July 1st through June 30.

B. Quorum. A quorum shall consist of the majority of those members present at the meeting.

Section 701
Suggested Order of Business

The suggested order of business at meetings of the board of directors or the general membership is as follows:

1. Call to order by the presiding officer;
2. Roll call;
3. Approval of minutes of the previous meeting;
4. Report on activities held since last meeting;
5. Reports on plan for activities in the coming year;
6. Suggestions by members;
7. Program;
8. Adjournment.

Section 702
Council events

The Council shall have at least two alumni events or meetings during the year.

COMMITTEES

Section 800
Appointment

The president shall appoint committees and their members on an ad-hoc basis as needed. Committees shall have a clear, time limited charge, such as managing a specific event or identifying a slate of officer nominees.

ARTICLE IX
Fiscal Matters

Section 901
Budget

In conjunction with the Director of Development and Alumni Relations, a budget shall be prepared each June for the coming fiscal year.

Section 902
Funds Available

The budget shall include annual payout from endowments pertaining to the alumni council and alumni in general, discretionary funds available through the development office, and any Council fundraising plans.

**ARTICLE X
AMENDMENTS AND POLICIES AND PROCEDURES**

**Section 1000
Amendments**

These bylaws shall be amended as needed through a majority vote at a general membership meeting.